



Registered Charity No 1182852

**Minutes of Committee Meeting  
Thursday 19th March 2026  
Bishop's Stortford Library**

## **Committee Members**

Chair - Nigel Varnam (NV)  
Vice Chair - Linda Ketteridge (LK)  
Business Secretary - John Acklaw (JA)  
Treasurer - Ryland Perrin (RP),  
Assistant Treasurer - John Bailey (JB)  
Membership - Barbara Jacobs (BJ)  
Groups - Annie Compton (AC)  
Communications - Carmen Konopka (CK)  
Speaker Coordinator - Barry Maxwell (BM)  
Events - Chrissy Thear (CT)

## **Apologies**

None

Visitor: Tony Clark

## **Matters Arising**

Thorley U3A Constitution and rules of Charity Commission confirm that Thorley U3A is able to make a donation to South Mill Arts in recognition of use by members' groups. Treasurer to inform South Mills Arts.

**Action:** RP

## **Minutes of Last Meeting**

Approved. To be uploaded to Google Drive.

**Action:** JA

## **Committee**

Committee welcomed Tony Clark as prospective Asst Treasurer; also AC back from period of absence and CK as new Comms Secretary

Rehearsal meeting at URC in preparation for first members meeting JA to contact URC to confirm arrangement for 30 March at 10.30 a and to enquire re access.

Anniversary Tea: To be arranged for a Monday afternoon towards end of September. CT to contact Golf Club re availability

Following DW's confirmation of equipment list, PAT testing of equipment has not been completed for some time. AC to contact Richard.

JB showed newly purchased Defibrillator. BM to investigate if there is an explanatory video for showing to members

**Action:** JA, CT, AC, BM

## **Membership**

BJ reported 645 members. 21 ICE details still outstanding. CK will put urgent request in Newsletter. JB to check record of members payments. Proposed new wording of application form approved with heading of "New Member Application". Needs to be adapted for online completion JA to ask Ken.

**Action:** CK, JB, JA

## **Speaker**

A prospective speaker about the Royston Caves has been approached. Speaker bookings for 2027 are almost complete

Barclays employee will be speaker at the first member meeting at the URC on the subject of SCAMS.

**Action:** None

## **Treasurer**

Group funds generally OK. RP will monitor surpluses.

Division of surplus in general funds still to be determined. AC to contact all group leaders to ask if they need support for equipment etc. Also to be mentioned in Newsletter.

Correct invoices for hire of library meeting room have still not been received. JA will chase up with contact at Herts Council

**Action:** RP, AC, CK, JA

## **Groups**

No progress with Film Group

8 members interested in proposed wine group AC thinking of starting a Creative Writing Group

Good interest in British Sign Language. Possible 6 week course to be arranged.

**Action:** AC

## **Communications**

News Letter to appear later in month with different look.

CK to work with Annie to encourage groups to report their activities

**Action:** CK, AC

## **Events**

CT to work with BJ re arranging new members welcome meeting

CK offered to organise another Quiz Night

**Action:** CT, BJ, CK

### **Diary/Calendar Check**

Third Age Trust return due soon. JA to complete.

**Action:** JA

### **A.O.B.**

Tony Clark agreed to co-option as Assistant Treasurer. Unanimously approved.

AC announced that it was her birthday for which the committee extended warm congratulations.

### **Date of Next Meeting**

Thursday 16 April 2026. 10.15 a.m. at Bishop's Stortford Library