

Minutes of Committee Meeting
Thursday 16th October 2025
9 Lloyd Taylor Close, Little Hadham, SG11 2NB

Present	Nigel Varnam / Chair - NV Ryland Perrin / Treasurer – RP John Bailey / Asst. Treasurer – JB Anne Willett / Membership Sec. & Events Co-ordinator – AW Dave Willett / Minutes & Comms – DW Annie Compton / Groups Co-ordinator – AC Linda Maxwell / Speaker Co-ordinator – LA Pam Archer / Business Secretary - PA + John Acklaw (potential new Ctte member) - JA	Action
Apologies	Linda Ketteridge / Vice Chair – LK + Keith Rainbird (potential new Ctte member) - KR	
Minutes	Minutes to be put on Drive by end of month	DW
Matters arising	<ul style="list-style-type: none"> NV to ask LK about a new battery for the defibrillator 	NV
Committee issues	<ul style="list-style-type: none"> Recruitment – still ongoing. KR was unable to attend this meeting and DW will keep the contact going so that he remain interested in joining the Ctte as Asst. Treasurer. We still need an Events Co-ordinator, and Membership Secretary. DW/AW to advertise this in the next Newsletter. It could be for 1 or 2 people to share the role. An appeal will go to members via Beacon as well. Dates for nominations and the timeline leading up to the AGM in January to be set out in the Newsletter. <ul style="list-style-type: none"> All members must be notified at least 28 days before the AGM on 5th January that nominations are welcome for the Ctte vacancies. Deadline for this – Mon 8th December. This will mean a nomination + seconder who are not members of the Ctte. Closing date for nominations will be 21 days after this. Should there be the need for voting on any position, this will be organised. Deadline for this – Mon 22nd December. Nomination forms have been printed, and will be passed on to interested members soon. DW to write an article for the Newsletter about AGM date and nominations process. 	NV DW DW AW DW Ctte PA DW

	<ul style="list-style-type: none"> ○ AGM preparation for 5th January. DW to send all documentation used for 2025 to RP and begin to draft a Chairs report to members. 	DW
Membership	<ul style="list-style-type: none"> • 658 at present with 157 outstanding renewals. An appeal will go in Newsletter for others to renew asap. There will also be a reminder that if you have not renewed your subs by the 30th November, you will be lapsed and removed from the membership list. • 12 people have used the on line details update form, and 30 new members have also used the on line membership form. • Still no result on who H WATSON is. This £15 renewal will be recorded as a donation. 	AW DW
Business Secretary's Report	<ul style="list-style-type: none"> • Everything is up to date. Insurance renewals have been done. 	PA
Meetings and Speakers	<ul style="list-style-type: none"> • 2026 programme all done. 2027 programme in progress. October meeting with Charlie Haylock was well received. 2027 programme planning underway with LM + Barry M. Future talks include one on facial recognition, and a talk from our new MP. DW is now producing a full page (2 columns) in the Newsletter with Barry's words, and suitable photos/clipart to publicise our speakers, and to encourage a few more members to attend the monthly meetings. 	LM
Finances	<ul style="list-style-type: none"> • Bank accounts are healthy as usual • The annual return to Mansell the accountant is underway. RP and JB have met. Later on Thursday 16th, Mansell replied to RP with the annual accounts signed off. • Trustees bank forms were signed by those who needed to do this. 	RP
Groups update	<ul style="list-style-type: none"> • BSL (British Sign Language) AC has booked Lynsey Burrell to give a talk, open to all members, at the Emmaus Centre at 1.30pm on Monday 24th November. Our u3a funds will pay for this free talk. DW to place article in Newsletter and tell RJM to add this to the rolling screen. • Pickleball – Numbers have risen to 14 now, and AC will now draw up the Shared Group Agreement. • Wine Tasting Club idea – AC to investigate further • Film Club – possible idea suggested by a member. To be investigated. 	AC DW

	<ul style="list-style-type: none"> ICE details – to remain in the Newsletter, and forms to complete will be at monthly meetings. We agreed that Groups not using Beacon should be encouraged to do so, and get these ICE details up to date. At the end of October when AW completed the Membership list, she will tell Gp Leaders who has not renewed, so that these can be removed from their lists. 	
Events	<ul style="list-style-type: none"> Quiz Night – confirmed date – Sat 18th October. 68 tickets have been sold so far. AW to buy condiments and wine for the winners/organisers. We will set up the hall from 6pm on the night. Christmas Lunch – Tuesday 2nd December. 87 tickets have been sold so far. New Members Coffee Morning could be a good idea for November. This will be a good way to encourage future new Cttee members. Proposed date – Thursday 13th November. 	AW DW AW JB AW
Diary update	<ul style="list-style-type: none"> All good. Communications about this continue to work well. 	TR
Communications	<ul style="list-style-type: none"> November Newsletter – well underway. 	DW AC
Calendar check	<ul style="list-style-type: none"> We are up to date with key tasks to be done. 	
Cloud/Drive check	<ul style="list-style-type: none"> All up to date 	
AOB	<ul style="list-style-type: none"> We agreed to give the Charis Centre a voucher for £50 as a token of our appreciation. He has been very helpful and obliging since we moved there. 	RP
Meeting closed	12 pm <u>DONM - Thursday 20th November 2025 10am</u> Anne & Dave's house	